

The process for booking multiple delegates in one booking is as follows:

1. Go to the events page and begin making a standard booking by clicking the make booking button:

[Home](#) / [Events](#) / Make a Booking - BCIG 2026 Sound Futures: Innovation, Access and Collaboration

## Make a Booking

### Delegate Terms and Conditions

**Cancellation policy:**

Full refund available up to 1 month before the conference.

Half refund if cancellation is made between 1 month and 1 week before the conference.

No refund if cancellation is made less than one week before the event.

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☒ I have understood and agree to the Delegate Terms and Conditions

[Continue](#)

2. Select the relevant ticket(s) for your individual booking/the primary delegate's individual booking:

[Home](#) / [Events](#) / Make a Booking - BCIG 2026 Sound Futures: Innovation, Access and Collaboration

## Make a Booking

### Select Your Tickets

*If you have any discount codes, then you will be able to apply these once your delegate has been added to your basket.*

- ☐ Ticket 2: Non-Member 2 Day Conference + Dinner (£350.00)
- ☐ Ticket 3: CI Champion Day Pass (£80.00)
- ☐ Ticket 4: CI Champion Day Pass + Dinner (£160.00)
- ☐ Ticket 5: CI Champion 2 Day Conference + Dinner (£210.00)
- ☒ Ticket 6: CI Audiology Champion Day Pass (£80.00)
- ☐ Ticket 7: CI Audiology Champion Day Pass + Dinner (£160.00)
- ☐ Ticket 8: CI Audiology Champion 2 Day Conference + Dinner (£210.00)
- ☐ Ticket 9: Single Dinner Ticket (£120.00)

[Continue](#)

3. Fill out your individual/the primary delegate's details on the next page, ensuring to check whether you are a CI Champion and any special requirements:

# Make a Booking

## About You

*\* indicates a required field.*

Title*	First Name*	Middle Name(s)	Surname*
<input type="text" value="test"/>	<input type="text" value="Test"/>	<input type="text"/>	<input type="text" value="Test"/>
Email*			
<input type="text" value="test@test.com "/>			

Please identify if you are a CI Champion

☐ I am a CI Champion

Dietary and Access Requirements

If you would like to tell us about any dietary or access requirements that you have, then please enter them below.

Dietary Requirements	Access Requirements
<input type="text"/>	<input type="text"/>

4. Completing this will add this delegate to the basket page. In order to turn this booking into a multiple delegate booking, press the "Add Delegate" button:

## Your Event Basket

You can also [view your in-progress and completed orders here](#).

This basket expires on 19/02/2026 at 16:40. **Please complete your booking to confirm your registration.**

Ticket	Unit Price	Line Price
<b>BCIG 2026 Sound Futures: Innovation, Access and Collaboration</b>		
test Test Test (main delegate)		
		<a href="#">Remove</a>
Ticket 6: CI Audiology Champion Day Pass	£80.00	£80.00
<a href="#">Add Delegate</a>		
Subtotal:		<b>£80.00</b>
Grand Total:		<b>£80.00</b>

5. This will bring you to a page where you enter an email address. If an account already exists in the system with this email address, then it will be linked to the booking. Otherwise, you can enter the email address and click continue, in which case the delegate will not be linked to an account on the site:

## Make a Booking

### Delegate Details

Email

example@example.com

Please enter an email address to search for this delegate's existing BCIG account.

**Selected account:**

None - This delegate does not have an account

[Continue](#)

6. You then carry out the same booking process as before, but for this second delegate, Selecting Tickets -> Entering Delegate Details -> Getting to the event basket. You will see

that the event basket now includes the secondary delegate we have created.

You can also [view your in-progress and completed orders here](#).

This basket expires on 19/02/2026 at 16:40. **Please complete your booking to confirm your registration.**

Ticket	Unit Price	Line Price	
<b>BCIG 2026 Sound Futures: Innovation, Access and Collaboration</b>			
test Test Test (main delegate)			<a href="#">Remove</a>
Ticket 6: CI Audiology Champion Day Pass	£80.00	£80.00	
Example Secondary Delegate			<a href="#">Remove</a>
Ticket 4: CI Champion Day Pass + Dinner	£160.00	£160.00	
<a href="#">Add Delegate</a>			
	Subtotal:	<b>£240.00</b>	
	Grand Total:	<b>£240.00</b>	
You can either <b>pay online</b> or <b>pay by invoice</b> . To pay via invoice you must provide a PO number. If you are not the finance contact for your organisation, please also provide their details.			

7. Repeat steps 4-6 for each of the delegates you wish to book onto the event.